

**ARCHITECTURAL REVIEW COMMITTEE SUBMITTAL FORM**

**WILDCAT RIDGE HOMEOWNERS ASSOCIATION**

C/o Total Property Management ~4020 N 20<sup>th</sup> St Suite 219 Phoenix, AZ 85016

Phone: (602) 952-5581 Fax: (602) 952-7265

Please type or print. Incomplete or illegible submittals will be returned

1.	Member name:	Ph#:
	Address:	Lot #:
2.	Contractor:	Ph#:
	Address:	License #:
3.	Description of work to be performed:	
4.	Time period in which work is to be completed:	
5.	Materials to be used:	
6.	Color scheme:	

Attach three (3) copies of drawings and/or blueprint of your submittal. Please indicate all materials, dimensions, color and the exact location of the proposed work to be completed. Drawings or brochures of similar projects may also be submitted. Major construction projects MUST include elevation drawings. **\*\*MAIL ONLY, NO FAXED PLANS WILL BE ACCEPTED \*\*60 DAY PROCESS TIME PER CC&R'S.**

You must have written approval from the Architectural Committee prior to making any improvements or exterior changes to any part of your lot. To avoid misunderstanding, you cannot proceed with an improvement or exterior change on the basis of a "verbal" approval or "oral" representation. Your cooperation in submitting for approval prior to installation is greatly appreciated. If you have any questions regarding architectural control or specific questions regarding your submittal, please contact the Management Company at (480) 889-5087.

**BY SIGNATURE BELOW, I ACKNOWLEDGE AND AGREE TO FOLLOWING TERMS**

- Maintain all improvements made on my property.
- Comply with all applicable City and State laws and obtain all required permits.
- Begin no work until I have received approval, **in writing**, from the Architectural Review Committee.
- Understand that I am responsible for debris/damage done to common areas by my contractors.

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**FOR ARCHITECTURAL COMMITTEE USE ONLY**

	<b>Approved</b>	<b>Approved/Stipulations</b>	<b>Denied</b>	<b>Returned for Additional Information</b>
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**ARC COMMENTS:**


**DATE RECEIVED BY ARC:** \_\_\_\_\_

**DATE REVIEWED:** \_\_\_\_\_

**ARC AUTHORIZED SIGNATURE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_